

## 220 WEST WILLOW STREET BLD. B LAFAYETTE, LA 70501 (337)291-8445

## CERTIFICATE OF OCCUPANCY APPLICATION

Fill out this document then print, sign and send to the address above.

A NON-REFUNDABLE APPLICATION FEE IS REQUIRED			
PERMANENT \$100.00		TEMPORARY \$ (OWNER/AGENT C	
TEMPORARY CERTIFICATES OF OCCUPANCY ARE GOOD FOR 90 DAYS ONLY. ONE EXTENSION MAY BE GRANTED WITH SPECIAL APPROVAL FROM THE FIRE PREVENTION DIVISION OF THE LAFAYETTE FIRE DEPARTMENT.  NO BUSINESS MAY BE CONDUCTED WITH A TEMPORARY CERTIFICATE OF OCCUPANCY.			
DATE:		For Office Use Only	
DATE.	Alcohol sales:	Zoning District:	C. O. Number:
Physical address of business  STREET ADDRESS OF PROPERTY:			
Must be same name that will be used for utility account, beer/liquor permit, etc.  NAME OF BUSINESS:			
Name of last business at this location  IMMEDIATE PAST USE AND OCCUPANCY:			
When did last occupant move out?  DATE BUILDING WAS LAST OCCUPIED:			
BUSINESS OWNER OR LOCAL MANAGER			
List owner or manager NAME:			
Local Lafayette information only HOME ADDRESS:			
Number for notification in case of an emergency TELEPHONE NUMBER:			
List all uses of the building and land BUILDING TO BE USED FOR:			
If address is different from physical address BILLING ADDRESS:			
CONTACT PERSON FOR FIRE INSPECTION			
CONTACT PERSON FOR FIRE INSPECTION  Contact person with building access			
NAME:			
Number where they can be reached between 8 a.m. and 9 a.m. Monday thru Friday PHONE NUMBER:			
PROPERTY OWNER, REPRESENTATIVE OR LEASING AGENT			
NAME:			
ADDRESS:			
TELEPHONE:			

NO SIGN IS ALLOWED AT THIS LOCATION WITHOUT BEING PROPERLY PERMITTED THROUGH THE PLANNING, ZONING, & DEVELOPMENT DEPARTMENT.